

**THE TULALIP TRIBES  
QUILCEDA CREEK CASINO  
Job Description**

**JOB TITLE:** Slot Machine Attendant

**POSITION NUMBER:** TGO-042-07

**NOTE:** Sections in box are minimum requirements that all applicants must have to be considered for this job. These requirements must be stated on your application form to be considered for this position.

The Tulalip Tribes publicly announces that Indian Preference in hiring shall apply to Tulalip Tribal job opportunities.

**EDUCATION:**

- ☐ High School Diploma or GED preferred.
- \* If applicant does not have the preferred education requirement, the employer will allow 6 months from the date of hire to obtain this requirement.

**SKILLS:**

- ☐ Must have good oral and written communication skills.
- ☐ Must demonstrate excellent team member and guest relationship skills.
- ☐ Must have good math skills. (Test required, passing with 80%)

**EXPERIENCE:**

- ☐ Minimum of six (6) months guest service experience.
- ☐ Minimum of six (6) months cash handling experience.

**OTHER REQUIREMENTS:**

- ☐ Must be able to pass an agility test to determine if physically capable to perform the essential functions of the job.
- ☐ Will be responsible for the delivery of the highest level of customer service to guests, VIP's, and co-workers.
- ☐ Must attend mandatory guest service training.
- ☐ Must be flexible to work both Casino sites, the "New" Tulalip Casino and the Quil Ceda Creek Casino.
- ☐ Must be able to work any shift assigned including days, swing, grave, weekends, and/or holidays.
- ☐ Must successfully complete and pass a National Indian Gaming Commission background investigation.
- ☐ Must be able to obtain a Class III certification, and be licensed, with the Washington State Gambling Commission and the Tribal Gaming Agency.
- ☐ Must have successful employment history with Tulalip Tribes and/ or other employers.

**Physical Characteristics and/or Prerequisites:**

- ☐ Manual and finger dexterity to handle money, gaming chips, and perform routine paperwork.
- ☐ Stamina to stand and/or walk for extended periods of time.
- ☐ Ability to lift up to 25lbs. on an occasional basis.
- ☐ Tolerance to be exposed to a smoke filled environment.

**Tribal Department:** Slots

**Employee Classification:** Non-exempt

**Job Summary:** Provides excellent guest service on the gaming floor by selling gaming machine tickets/cards, making change, and explaining gaming machines operation to guests. Responsible for the reconciliation and account records of assigned attendant bank.

**Employee Reports To:** QCC Slot Supervisor or designee

**Extent of Job Authority:** Responsible for selling gaming tickets and cards to guests in accordance with policies and procedures.

**Specific Duties Performed:**

1. Directs guest disputes, questions and/or suggestions to supervisor as necessary.
2. Sells gaming machine tickets and cards to guests on the gaming floor.
3. Explains the operation of the gaming machines to guests.
4. Maintains operations of the gaming machines, and notifies appropriate team member or supervisor of machine malfunctions.
5. Demonstrates positive guest and team member's relations.
6. Conducts currency exchanges for ticket purchase to replenish attendant bank.
7. Responsible for reconciliation and accounting records of attendant bank.

8. Performs other work-related duties as requested by the Slot Supervisor.

**Terms of Employment:** This is a Regular Full-time position requiring 40 hours per week, or 2080 hours per year.

**Pay Rate:** \$12.72 per hr

**Opening Date:** February 23, 2007

**Closing Date:** March 5, 2007 at 4:00 p.m.

**Please return your completed application to the Tulalip Casino Receptionist by the closing date and time. \* Required documents must be submitted prior to interviewing.**